GUIDE FOR COMPILING

Annual F. F. A. Report

OF STATE ASSOCIATION TO THE NATIONAL ORGANIZATION
FOR THE YEAR ENDING JUNE 30

Due: August 15

The annual report for the period indicated, prepared by the State Secretary and the State Adviser, should be set up according to the plan and order indicated herein and forwarded by August 15, to the National Executive Secretary of the F. F. A., U. S. Office of Education, Washington, D. C.

Please submit with this report the material requested on page 4 and other material illustrating various activities of the State association during the year.

Name of State Association

State Officers: Date of Forwarding This Report

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
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<tr>
<td>President</td>
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<td>Vice Presidents</td>
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<td>Student Secretary</td>
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<td>Treasurer</td>
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<td>Reporter</td>
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<td>Adviser</td>
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<td>Executive Adviser</td>
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<td>Executive Secretary</td>
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Members of the State Executive Committee:

A. ORGANIZATION

Size and Scope:

1. Total number chartered active local chapters
2. Total number white departments of vocational agriculture without F. F. A. chapters
3. Total active membership in chartered chapters
4. Total amount of national dues paid by June 30

B. MEMBERSHIP DISTRIBUTION AND STATUS

Present distribution of active membership, by degrees:

1. Total number of active members now holding Green Hand Degree
2. Total number of active members now holding Chapter Farmer Degree
3. Total number of active members now holding State Farmer Degree
4. Total number of active members now holding American Farmer Degree
5. Total active membership

Prepared by the Future Farmers of America in cooperation with the U. S. Office of Education, Federal Security Agency
### B. PARTICIPATION IN THE NATIONAL PROGRAM OF WORK

#### I. SUPERVISED FARMING
1. Number of members who participated in production of food
2. Number of members who increased the size of their farming programs
3. Number of members who used improved livestock practices
4. Number of members who used improved crop production practices
5. Number of chapters engaging in organized livestock loss prevention work

#### II. COOPERATION
1. Number of chapters cooperating with other groups
2. Number of members provided experience in cooperative effort

#### III. COMMUNITY SERVICE
1. Number of chapters that assisted returning servicemen to become readjusted to farm life
2. Number of servicemen assisted by chapters to become readjusted to farm life
3. Number of members who repaired and/or reconditioned farm machinery
4. Number of chapters that repaired and/or reconditioned farm machinery
5. Does State Association have a safety program in operation?
6. Number of members engaged in organized conservation work, (with soils, water, trees, protection of wild life, prevention of forest fires, vital materials, etc.)
7. Number of chapters engaging in organized conservation work, (with soils, water, trees, protection of wild life, prevention of forest fires, vital materials, etc.)
8. Number of members who repaired farm buildings and/or equipment

#### IV. LEADERSHIP
1. Did State Association nominate its full quota of American Farmers?
2. Number of chapters having libraries with 5 or more F. F. A. books
3. Did the State Association hold a public speaking contest?
4. Number of chapters holding a public speaking contest
5. Number of chapters using accepted form of parliamentary procedure in conducting chapter meetings
6. Did the State Association have a written continuing program of work?
7. Number of chapters having definite continuing written program of work
8. Did State Association put out a State paper, periodical, or news sheets regularly?
9. Number of chapters issuing news sheets or news letters
10. Number of chapters preparing publicity material regularly
11. Did State Association provide leadership training schools or conferences for local chapter officers and members?
   - On what basis?
   - How many?
   - Length of each in days?
   - Dates of each?
   - Total number of chapters participating?
   - Total member participation?
12. Did State Association sponsor radio broadcast series?
   - How many?
   - On what basis? (monthly, weekly, etc.)
   - Length of each broadcast in minutes

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### Grand total membership

- Total number of Associate members (local): 23,617
- Total number of Honorary members (local): 499
- Total number of Honorary members (State): 14
- Grand total membership: 24,180
Radio stations used

Total number of broadcasts

13. Number of chapters that have prepared and given one or more radio programs

14. Total number of chapters within the State visited by State boy officers during the past year

15. What provision does State Association make for boy officer travel to chapters?

16. Number of Association members attending last National F. F. A. convention

V. EARNINGS AND SAVINGS

1. Number of members who purchased Victory bonds and stamps

2. Number of chapters that purchased Victory bonds and stamps

3. Did the State Association purchase Victory bonds and stamps

4. Number of members carrying out definite thrift practices

5. Number of chapters participating in thrift practices

VI. CONDUCT OF MEETINGS

1. Number of members who have access to the Official Manual

2. Number of chapters using official chapter secretary's book

3. Number of chapters using official chapter treasurer's book

4. Number of chapters possessing full meeting equipment as listed in the Manual

5. Does the State Association possess full meeting equipment as listed in the Manual?

6. Number of chapters using the official opening and closing, and degree ceremonies for regular meetings

7. Number of chapters holding regular meetings

8. Did the State Association hold a convention?

Where held? Olin, Iowa

Dates of last State convention June 2-4

Delegate attendance 369

Total attendance 827

Was standard meeting equipment and paraphernalia used?

Percentage of chapters represented at this convention?

Total length of State convention, only, in days

Did State Association officers use official ceremonies at State convention?

Percent of State officers attired in Official Uniform jackets or official shirts

Percent of delegates attired in Official Uniform jackets or official shirts

9. Number of members who have attended at least 100% of chapter meetings

VII. SCHOLARSHIP

1. Number of chapters that stimulated members to improve their scholarship

VIII. RECREATION

1. Number of chapters that provided supervised recreation

2. Number of members who participated in supervised recreation activities

3. Did State Association have a State camp in operation during the year?

If State Association does not own the camp, please list the camp owner

Name and location of camp

Length of camping period

Number of members attending State camp

Number of chapters represented

4. Did State Association participate in National F. F. A. Day program?

C. INVESTMENTS IN FARMING

1. Total amount actually invested in farming by active members, as of January 1 of this year

2,632

41

46

11

140

140

8039

180

150

145

140

6

182

4

184

169

1075.82.85
D. COLLEGIATE CHAPTERS

1. Do recognized teacher-training departments operate Collegiate F. F. A. chapters? __ Yes __

2. Name and location of each Collegiate chapter in operation ________________________________________________________________________________

3. Membership in each Collegiate chapter ____________________________________________________________________ Total membership __________________________________________________________________

Please send with this report the following:

I. A copy of the State Association's program of work for the year covered by this report showing items and accomplishments, as far as possible. Include also a report on any other important activities carried out in addition to those originally set up in the annual program of work.

II. A copy of the State Association's budget for the year covered by this report.

III. A copy of the latest revision of the State Association's constitution, if changed.

IV. A complete list of chartered active chapters, indicating with "N" the new chapters chartered during the year and with "*" the most outstanding chapters in the State. Please follow the form shown below in preparing the list of chartered chapters.

<table>
<thead>
<tr>
<th>N</th>
<th>Name of Chapter</th>
<th>Location of Chapter Town, School—Complete Address</th>
<th>Number Active Members</th>
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*Total ____________________________________________________________________

V. A complete list of State Farmers raised at the last State Convention, following the form given below, designating with "H" the honorary members in the listing and indicating their profession or occupation.

<table>
<thead>
<tr>
<th>H</th>
<th>Name</th>
<th>Post Office Address</th>
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* Should check with item 4, under Organization, Page 1.