On Saturday, November 27, O'Neill Sewell, President, and Maxwell Lewis, Reporter, met with Mr. Cammack at the Department of Education for the purpose of discussing the assignments made to the members of the Executive Committee at its meeting on October 9, 1937.

The following suggestions were made:

**Membership**

In order to encourage the chapters with small membership to increase their numbers, it was suggested that the President write a personal letter to all such chapters sometime in January, before the 15th if possible, the letter to be addressed to the presidents with copies to the advisers. Mr. Cammack will furnish the list of chapters and the Reporter will assist in writing the letters.

**Charters for New Chapters**

At the last Executive Committee meeting it was decided that the members of the Committee would deliver charters to new chapters at district meetings arranged for this purpose. In order that plans might be made for doing this immediately after Christmas, Mr. Cammack suggested that the President write Mr. Gibson at once and request a list of district officers with their addresses. The President and Reporter will meet in Montgomery again to work out with Mr. Cammack the assignments to be made to each member of the Committee. The President will write Mr. Cammack immediately after Christmas, asking that he set a date for this meeting.

**Responsibilities of Executive Committee in Connection with State Activity Program**

**President**

**Item 3.** State organization strive toward a student placement division.

The President to write letter to Mr. Gibson, stating that he desires to appoint this committee, and requesting that Mr. Gibson talk to district supervisors as to desirable boys to be placed on the committee. It was decided that in addition to a state-wide committee, a committee for each F. F. A. district would be appointed. The state committee and each district committee to work out plan of placement opportunities for vocational agricultural boys and submit to Mr. Gibson. Each district committee will be furnished with the names of the members of the state committee, and the state committee will be furnished with the names of all members of district committees. It was suggested that the district adviser and the district present appoint the district committee. The President to write to each committee regarding plan of work and plan of appointing committees. The President to work through Mr. Gibson on this matter.
Item 11. Where possible let the chapters be instrumental in assisting the supervisory force in establishing new vocational departments.

Article suggested for newsletter not needed.

President to write letter to Mr. Gibson, calling his attention to the minutes of Executive Committee under Item 11 and ask that all accredited high schools be placed on mailing list of The Alabama Future Farmer; also request that the State Archives and History Department be placed on the list. Suggest to Mr. Gibson that a bound copy of the old newsletters be sent to Mrs. Marie Bankhead Owen.

Item 15. Let one hundred per cent of chapters cooperate with national agricultural program.

Article to be written in January for newsletter on how chapters may cooperate in national agricultural program.

Item 16. Each chapter hold a father and son banquet.

Letter has been prepared and will be mailed out this week.

Item 18. State F. F. A. Association encourage chapters to take educational tours.

This matter to be handled in the spring according to suggestions in October 9 Minutes of Executive Committee.

Item 24. Each chapter sponsor live-at-home program.

First letter to be written to chapters in January, theme to be the planting of early spring gardens. Second letter in May - theme to be preserving and canning.

Item 25. The President to appoint special committee to work out new initiation for Greenhand and Future Farmer degrees and report back to 1938 convention.

President to request Mr. Gibson to furnish him with a list of boys to serve on this committee. The committee to meet in Auburn sometime in February to spend a day working on the initiation.

Item 28. Each applicant for membership in the F. F. A. be thoroughly familiar with the F. F. A. manual and chapter objectives, and satisfy the chapter officers to that effect before being initiated.

Letter to be written in March.

Item 29. Each chapter sponsor conservation program for wildlife, this activity to be carried out in cooperation with the Commissioner of Game and Fisheries.

The President and Mr. Scruggs to continue to keep in touch with Quinn on this item. Article on this subject to be published in the newsletter early after Christmas.
Reporter


The Reporter to write to Mr. Gibson regarding trip to Auburn to assist with news letter, as suggested in Minutes of Executive Committee of October 9, 1937.

Item 23. Increase active membership in State Association to 4,000.

The Reporter to work with the President in writing letters to chapters with small membership, this to be done before the middle of January.

Vice-President

Item 7. Each chapter sponsor cooperative organization of buying and selling for vocational students, and encourage cooperative efforts among adults.

President to write to Vice-President and suggest that news article be mailed to Mr. Gibson regarding this item by January 15.

Item 14. Each chapter conduct a nursery.

President to write to Vice-President immediately, suggesting that he write an article for news letter and mail it to Mr. Gibson by January 1.

Item 20. Each chapter be encouraged to advance members from one degree to the other as rapidly as possible under the provisions of the constitution.

President to write Vice-President on January 1 reminding him of this responsibility, as stated in October 9 Minutes of Executive Committee.

Secretary

Item 1. One hundred per cent of chapters in the State entering all contests sponsored by State Association.

Write Secretary immediately reminding him that he is to work with Mr. Sargent on this item. He should get in touch with Mr. Sargent immediately if he has not already done so.

Item 6. Each chapter study guide for National Chapter Contest, and follow the guide in entering contest.

President to write Secretary and ask if he has taken up this item with Mr. Gibson and if the article suggested in October 9 Minutes of Executive Committee has been prepared.

Items 19 and 22. President to write Secretary and ask if this letter has been sent out. If not, it should be mailed out immediately. Suggest that the Secretary continue his efforts to secure a copy of the National Activity Program so that it may be mailed to Chapters.
Item 26. Each chapter encourage rural electrification.

President to write Secretary on January 1 and remind him that this article should be written for the February issue of the newsletter and mailed to Mr. Gibson by January 15.

Treasurer

Item 2. Each chapter affiliated with a district organization and presenting well-planned radio programs regularly where possible.

President to write Treasurer by December 15, reminding him that the article on this item should be mailed to Mr. Gibson by January 15.